Sparkle Drop Pendant Clear

Important Safety Instructions:

**CAUTION:** BEFORE INSTALLING FIXTURE, MAKE SURE THE POWER TO THE CIRCUIT IS TURNED OFF AT THE MAIN UTILITY BOX.

- These instructions are provided for your safety. It is very important that they are read carefully and completely before beginning the installation of this lighting fixture.
- THIS PRODUCT MUST BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE INSTALLATION CODES BY A PERSON FAMILIAR WITH THE CONSTRUCTION AND OPERATION OF THE PRODUCT AND THE HAZARDS INVOLVED.
- We strongly recommend that a professional electrician install all direct wire fixtures.
- This fixture has been rated for up to a 60-Watt maximum Type A standard incandescent light bulb (not included). To avoid the risk of fire, do not exceed the recommended lamp wattage.
- The lighting fixture is meant for indoor use, DRY LOCATIONS ONLY.
- **SAVE THESE INSTRUCTIONS**

**WARNING:**

- To reduce the risk of fire, electrical shock or personal injury, always turn off light fixture and allow it to cool prior to replacing the light bulb.
- Do not touch bulb when fixture is turned on.
- Keep flammable materials away from lit bulb.
- This lighting fixture contains lead, a chemical known to the State of California to cause cancer, birth defects and other reproductive harm. Wash hands after installing, handling, cleaning or otherwise touching this light fixture.
- **SHUT OFF ALL THE MAIN ELECTRICAL SUPPLY FROM THE FUSE BOX / CIRCUIT BREAKER**

Summary of the Installation

Pendants are secured to and powered by an electrical junction box. The junction box is secured to the support structure of the ceiling and is designed to receive a cross-bar that provides direct support to the pendant chain. Electrical connections between the house power supply and the wiring to the chandelier are made and later contained within this junction box.

Remove the Old Pendant:
Before installing the new Pendant, you have to remove the existing one, if there is one. To do this, we recommend the following:

1) Always work with another person.
2) Always TURN OFF the power to the pendant at the service box.
3) Always CONFIRM that the power is turned off before starting the installation.
4) Try to install the pendant during daylight hours to take advantage of the convenient sunlight. Otherwise, plan to set up work lights using extension cords powered from another room or circuit. Avoid using only flashlights as your source of light.
5) Remove the existing pendant or light fixture by first removing any bulbs located on the fixture. Carefully set these aside. Use appropriate tools to mechanically and electrically disconnect the fixture from the junction box. Inspect the wiring located in the junction box. Use wire cutters to clean-cut the ends (if necessary) and strip the insulation from the ends so that about ¾” inch of clean straight bare copper wire is exposed; and use a screwdriver to remove any crossbar that is fastened to the junction box.
Now that the old fixture has been removed, let’s install the new one.

1. **Unpack the Parts:**
   Carefully unpack all fixture parts and hardware and lay out on a clear workspace.

   **Parts Included:**
   - (1) Fixture (A)
   - (1) Socket (B)
   - (1) Chain (C)
   - (1) Canopy Nut (D)
   - (1) Hanging Loop (E)
   - (1) Canopy (F)
   - (1) Cross Bar (G)
   - (1) Threaded Tube (H)
   - (1) Open Chain Link (I)

   **Hardware Included:**
   - (3) Wire Connectors (a)
   - (1) Green Ground Screw (b)
   - (2) Mounting screws (c)

   **Tools Required:**
   - Electrical tape
   - Screwdriver
   - Wire Cutters
   - Wire Stripper
   - Pliers

   Note: Several of the parts listed above are pre-assembled by the manufacture.

2. **Confirm that the Power is Turned OFF:**
   Make sure that the power to the pendant junction box is TURNED OFF at the main electrical supply (the service box) by switching off the circuit breaker or fuse to the appropriate circuit. Do not touch the wiring until you confirm that the power is off. Then reconfirm.

3. **Determine the Length of the Chain and Cut the Cord:**
   This Pendant includes more than enough electrical cord for most ceilings. With the help of another person, determine the desired height of the pendant and use this measurement to mark the corresponding length of chain and electrical cord. If the chain is too long, you can easily adjust the length by separating any of the chain links. We recommend that you adjust the chain to the proper desired length before cutting the electrical cord.

   a) To remove links from the chain: Each chain link includes a split. Use two pairs of pliers to gently bend the link so that the split in the link is widened (use a cloth or folded piece of paper between the pliers and the link to protect the finish of the link during bending). Once the link is “opened”, you can remove the link from the chain and adjust the length of the overall chain length. Hold the end of the chain supporting the pendant up to the ceiling next to the junction box to confirm that the pendant will hang at the desired height. If not, add or remove links until it does.

   b) Once the chain is at the proper length and you are happy with the height of the pendant, use this measurement to determine the length of the cord. The cord as measured from the top of the pendant should equal the cut length of the chain PLUS about ONE FOOT. The electrical cord should be no less than ONE FOOT longer than the length of the chain. Use wire cutters to cut the cord and discard the remaining cord and chain. Weave the wires through the links of the chain and make sure that the Hanging Loop (E) is connected at the open chain link (I).

4. **Attach the Cross Bar Assembly to the Junction Box**
   Use the two (2) provided mounting screws (c) to secure the crossbar assembly to the junction box. Note if the provided mounting screws (c) fail to fit the threads of the junction box, you will have to obtain the proper size screws from the hardware store. Each of the two screws (c) fits into one of the two long slots located at either end of the crossbar and then into one of the two threaded tabs located at opposing corners of the junction box. Position the crossbar so that the head of the green mounting screw (b) faces down towards the floor and then use and a screwdriver and the two mounting to secure the crossbar to the junction box. Tighten the screws with a Phillips screwdriver.
5. Attach the Pendant to the Cross Bar.

Insert the wire of the pendant through the hole of the collar loop (E), through the central hole of Canopy (F) and then through the threaded tube (threaded nipple - (H)) of the Cross Bar. Pull the end of the pendant wire into the junction box and then down on either side of the Cross Bar until the Hanging Loop (E) reaches the lower end of the threaded tube (H).

Secure the Hanging Loop (E) to the end of the threaded tube (H) by rotating it clockwise until tight. Note that you may have to separate Canopy Nut (D) from Hanging Loop (E) by rotating it counter-clockwise so it and the Canopy (F) can be moved downward along the chain (C) and out of the way during the wiring steps.

6. Wire the Fixture within the Junction Box:

a) Gently pull the wiring down from the junction box. Separate the wires and allow them to hang free. Use the wire strippers to cut about ¾” of insulation from each wire.

b) Carefully inspect the pendant’s fixture wires. The NEUTRAL FIXTURE WIRE has very fine ridges molded into its plastic covering. The HOT FIXTURE WIRE has a smooth covering. The bare copper wire is the GROUND WIRE.

c) Attach the GROUND WIRE from the fixture to the GROUND JUNCTION BOX WIRE from the outlet box (usually green or bare wire). Hold the bare ends of the wires to be connected next to each other and insert both ends into a provided plastic wire-connector. Rotate the connector clockwise while firmly holding the wires so that both wires twist about each other within the connector and become secured to each other. As a precautionary measure, wrap the entire connection with electrical tape. Be sure that no wire strands are exposed.

NOTE: If your outlet box DOES NOT have a GROUND WIRE, be sure to insert the green ground screw (b) into the crossbar (c) facing DOWN, and wrap the fixture’s bare ground wire around the ground screw and use a screwdriver to tighten the screw so that the ground wire becomes firmly attached to the crossbar. IT IS IMPERATIVE THAT THE OUTLET BOX IN YOUR HOME BE PROPERLY GROUNDED!

d) Connect the NEUTRAL FIXTURE WIRE to the NEUTRAL JUNCTION BOX WIRE (usually white). As before, hold the bare ends of the wires to be connected next to each other and insert both ends into a provided plastic wire-connector. Rotate the connector clockwise so that both wires twist about each other within the connector and become secured to each other. Wrap the entire connection with electrical tape.

e) Connect the HOT FIXTURE WIRE to the HOT JUNCTION BOX WIRE (usually black). As before, hold the bare ends of the wires to be connected next to each other and insert both ends into a provided plastic wire-connector. Rotate the connector clockwise so that both wires twist about each other within the connector and become secured to each other. Wrap the entire connection with electrical tape. DO NOT REVERSE THE HOT AND NEUTRAL CONNECTIONS OR SAFETY WILL BE COMPROMISED!

f) Gently tuck the wire connections neatly into the ceiling junction box on either side of the cross bar.
g) Slide the Canopy (F) up along the chain so that the central opening is received by the threaded portion of the Hanging Loop (H). The Hanging Loop should now reside below the Canopy and the upper rim of the Canopy should be in contact with the ceiling surface covering the junction box. While holding the canopy firmly in place, position the Canopy Nut (D) against the Hanging Loop and rotate the nut clockwise to engage it with the threaded portion of the Hanging Loop. Do not over tighten this nut. Finger tight should be sufficient to hold the Canopy firmly in place.

7. **Install a Bulb and Turn the Power Back ON:**

   This fixture has been rated for up to a 60-Watt maximum Type A standard incandescent light bulb (not included).

   Restore power to junction box and test the operation of the fixture.

   Installation is complete.

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Care Instructions:

- Wipe with a soft dry cloth only.
- Always avoid the use of harsh chemicals or abrasives as they may damage the finish.

Thank you for your purchase.

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